HOPKINTON TOWN COUNCIL MEETING – MAY 19, 2025

1. **CALL REGULAR MEETING TO ORDER**

2. **PRIVILEGE OF FLOOR**

   - Taylor Harper – Candidate for Assessor

3. **APPROVAL OF MINUTES OF** April 21, 2025

4. **APPROVAL OF FINANCIAL REPORT FOR** April 2025

5. **REVIEW OF BUDGET REPORT TO DATE**

   - Rescind motion made by Councilmember French (Rust) to transfer $32,708.50 from general savings to DA5140.4 Miscellaneous
   - Motion to approve Budget Amendment – transfer $32,708.50 from Unexpended to DA5140.4 Miscellaneous
   - Motion to approve transfer of $4,500 from A1010.4 Town Board Contractual to A1680.4 Central Data Processing
   - Motion to approve transfer of $5,000 from A1990.4 Contingent to A1680.4 Central Data Processing
   - Motion to approve transfer of $20,000 from A1355.4 Assessor Contractual to A1355.41 Assessor – Re-va l Contractual

6. **AUDIT OF BILLS:**

   - Voucher Nos. 113 to 141 General Account $ 15,085.69
   - Voucher Nos. 60 to 73 Highway Account $ 40,717.63

     (deleted Apr. '25 Voucher #60 - Jeffords Steel, $81.22 - previously paid)

7. **CORRESPONDENCE**

   - Rick Perkins, SLC Legislator

8. **COMMITTEE REPORTS**

   - Code Enforcement
   - Assessor
   - Library
   - Museum
   - Highway
   - Highway & Safety
   - Town Facilities
   - Rescue
   - Project Committee
   - ARPA Committee
   - Supervisor

9. **OLD BUSINESS**
   - Update on Reval program
   - Museum – Electrical panel / Relief value on heater (insurance request)
   - Solar-on-Earth

10. NEW BUSINESS

- Website – North Shore Solutions
- Assessor position

11. PRIVILEGE OF FLOOR

12. ADJOURNMENT

PUBLIC HEARING & REGULAR MEETING
APRIL 21, 2025

At the Public Hearing & Regular Meeting held on Monday, April 21, 2025 at the Hopkinton Town Hall at 6:00 p.m
PRESENT: Supervisor Wood, Councilpersons Eakins, French, Rust, Votra, Clerk Powers, Hwy. Supr. Crump, Assessor Fukes, Codes Officer Ploof, Accountant Lyon.

OTHERS PRESENT: Susan Lyon, Mike Seaton, Cindy Elliot Niles, Lynda Bage

Supervisor Wood called the Public Hearing regarding the proposed Local Law regarding Snow/Ice Road Maintenance to order at 6:00 p.m. There were no comments from the floor regarding the proposed local laws. Ms. Rust made a motion, seconded by Mr. Eakins, that all persons desiring to be heard for or against have been heard and therefore the hearing on the proposed Local Law regarding Snow & Ice Maintenance should be terminated. Approved unanimously.

Supervisor Wood called the Regular meeting to order at 6:05 p.m.

Privilege of the Floor: none

Ms. Rust made a motion, seconded by Supv. Wood, to accept the minutes of the Regular Meeting held on March 17, 2025. Supv. Wood Aye, Rust Aye, Votra Aye, French & Eakins abstained.
Ms. Rust made a motion, seconded by Ms. French to accept the minutes of the Special Meeting held on March 25, 202. Approved unanimously.

Ms. French made a motion, seconded by Mr. Eakins, to accept the Supervisors Financial Report for March, 2025. Approved unanimously..

Review of Budget Report to date:

Transfer $32,708.50 from General Savings to DA5140.4 Miscellaneous (FEMA storm charges)
Transfer $2,132.00 from DA5140.4 Miscellaneous to DA5120.4 Bridges (FEMA from Feb. '25)
Transfer $323.00 from Contingency to A1680.4 Central Data Processing

Ms. French made a motion, seconded by Ms. Rust, to approve the transfers. Approved unanimously.

Audit of Bills:
Voucher Nos. 80 to 112 General Fund Abstract 4 in the amount of $34,179323 were audited and approved by the Board.
Discussion was held regarding a discrepancy in a MX fuel bill. A bill in the amount of $881.67 was withdrawn for review.

Voucher Nos. 43 to 60 Highway Fund Abstract 4 in the amount of $47,508.44 were audited and approved by the Board.

Voucher Nos. 20 to 21 ARPA Abstract #4 in the amount of 3,512.65 were audited and approved by the Board.

Ms. Rust made a motion, seconded by Ms. French, to pay the bills. Supv. Wood Aye, Councilpersons Burns Aye, Rust Aye.

Correspondence: no report

Committee Reports:

Code Enforcement: Mr. Ploof noted he had recently attended a code enforcement conference. He has been checking on several properties and completing inspections.

Assessor: Assessor Fukes read his submitted report.

Library: no report.

Museum: Ms. Niles presented her report.

Ms. Rust made a motion, seconded by Ms. French, to go into Executive Session relating to a proposed, pending or current litigation. Approved unanimously.

The Board entered Executive Session at 6:44 p.m.

Ms. Rust made a motion, seconded by Mr. Votra to return from Executive Session at 7:08 p.m. Approved unanimously.

No action was taken.

Highway & Safety: Hwy Supr. Crump read his provided report. He noted he had received a request regarding placement of campers on the Sylvan Falls Rd. during hunting season. Supv. Wood will discuss this with the town attorney. He discussed the replacement of Truck #5 at a cost of $124,000. He expects there will be a trade-in value of $30-40,000 on the present Truck #5. Ms. Rust made a motion, seconded by Mr. Eakins to move forward with the purchase, to include an option of warranty. Approved unanimously. It was noted that there will be a need for a subsequent motion at the time of payment.

Town Facilities: Ms. Rust noted that the project in the "balcony" is almost completed. She also noted that there will have to be some flooring completed. It was also noted that Goodrich Refrigeration has been contacted regarding some issues with stained ceiling tiles due to a possible leak in the Municipal Bldg.

Rescue: Mr. Crump noted that TTVRS has hired two (2) part-time EMT's for the Hopkinton area. They have also begun a new billing system and they have recently ordered a new ambulance.

Project Committee: no report

ARPA Committee: With payments approved today, the account will be closed out.

Supervisor: Supv. Wood noted that Judge Burns would like additional assistance from Judge Grubee if possible. Additional training dates for Judge Burns will also be investigated.

Old Business:

Noise Ordinance: Mr. Ploof noted that the only information he has obtained noted quiet time from 10:00 P.M. - 7:00 A.M. NYS laws will be investigated. Presently, there is no consideration for a Town law due to lack of enforcement.

Local Laws #3: Supv. Wood asked if there was any discussion regarding the proposed local law. Ms. French made a motion, seconded by Mr. Eakins, to adopt proposed Local Law #3 of 2025, entitled " to establish a Snow And Ice Maintenance Law for the Town of Hopkinton, New York". A full text of this Local Law is filed in the Local Law Book of the Town of Hopkinton. Approved unanimously.

New Business:

Summer Recreation Program: Supv. Wood noted that the initial payment (50%) of the previously approved 2025 Parishville Summer Recreation Program, in the amount of $7,750.00, needs to be paid. The remaining payment of $7,750.00 will be due in August, 2025. Mr. Votra made a motion, seconded by Ms. Rust, to pay one-half (50%) of the 2025 Parishville Summer Recreation Program, in the amount of $3,875.00. Approved unanimously. Mr. Votra will also investigate the final number of Hopkinton attendees in 2024.

Fuel Oil costs: Discussion was held regarding costs of fuel oil, gasoline, and propane. New bids will be sent out to local providers, including request for state contract pricing.

Privilege of the Floor: none

Ms. Rust made a motion, seconded by Mr. Burns to adjourn the meeting. Approved unanimously. Meeting was adjourned at 7:13 p.m.

Respectfully Submitted,

Richard L Powers
Town Clerk

TOWN OF HOPKINTON

Abstract of Unaudited Vouchers

GENERAL FUND - TOWNWIDE

Total Claims: $15,085.69 05/19/2025 Number 005

Voucher #	Claimant	Account #	Amount	Check	Date
113	CARDMEMBER SERVICE 9152/STAMPS, 1 ROLL, JUSTICE	A1110.4	73.00	12101	05/02/2025
113	CARDMEMBER SERVICE 5371/JUSTICE, TRAINING, BOOKING FEE	A1110.4	17.99	12101	05/02/2025
113	CARDMEMBER SERVICE 8429/JUSTICE, TRAINING, LODGING	A1110.4	849.53	12101	05/02/2025
113	CARDMEMBER SERVICE 9152/STAMPS, 2 ROLLS, TAXES	A1330.4	146.00	12101	05/02/2025
113	CARDMEMBER SERVICE 3693/POSTAGE, SLC, TAX	A1330.4	9.68	12101	05/02/2025
113	CARDMEMBER SERVICE 9623/POSTAGE, SLC, TAX	A1330.4	9.68	12101	05/02/2025
113	CARDMEMBER SERVICE 9152/STAMPS, 1 ROLL, 1 STAMP	A1410.4	74.65	12101	05/02/2025
113	CARDMEMBER SERVICE 0966/POSTAGE, VITAL STATISTICS	A1410.4	48.90	12101	05/02/2025
113	CARDMEMBER SERVICE 0710/POSTAGE, NYS, LAWS	A1410.4	10.72	12101	05/02/2025
113	CARDMEMBER SERVICE 3983/CONVERSE LABS, WATER TESTING	A1620.4	72.00	12101	05/02/2025
113	CARDMEMBER SERVICE 8488/GOOGLE GSUITE, APR. '25	A1680.4	69.98	12101	05/02/2025
113	CARDMEMBER SERVICE 6051/SQUARESPACE, WEBSITE, MAR '25	A1680.4	25.00	12101	05/02/2025
113	CARDMEMBER SERVICE 8767/GOOGLE GSUITE, MAR. '25	A1680.4	69.98	12101	05/02/2025
113	CARDMEMBER SERVICE 2278/HWY SUPT, CELL SERV., APR. '25	A5010.4	30.00	12101	05/02/2025
113	CARDMEMBER SERVICE 8007/DOLLAR GENERAL, TOTES	A5132.4	71.01	12101	05/02/2025
114	JAMES LYON ACCT SVC, MAY 2025	A1320.1	1,134.08	12102	05/02/2025
115	NICHOLVILLE TELEPHONE CO. 4223497/PHONE/INTERNET MAY '25	A5132.4	126.44	12103	05/02/2025
115	NICHOLVILLE TELEPHONE CO. 4223409/PHONE, APRIL '25	A7410.4	32.51	12103	05/02/2025
115	NICHOLVILLE TELEPHONE CO. 4189231/PHONE, MAY '25	A7410.4	32.03	12103	05/02/2025

TOWN OF HOPKINTON

Abstract of Unaudited Vouchers

GENERAL FUND - TOWNWIDE

Total Claims: $15,085.69 05/19/2025 Number 005

Voucher #	Claimant	Account #	Amount	Check	Date
116	US BANK EQUIPMENT FINANCE 553876327/COPIER CONTRACT, MAY '25	A1345.4	118.33	12104	05/02/2025
117	CST GROUP INC. CST_4470/ELITE PKG, SEC, BACKUP, MAY	A1680.4	1,186.20		
117	CST GROUP INC. CST_4284/COURT BACKUP SVC, MONITOR	A1680.4	356.50		
118	QUILL LLC 184065211/LABEL MKR	A1110.4	112.64		
118	QUILL LLC DATE STAMP	A1410.4	16.11		
118	QUILL LLC 43794591/DATE STAMP	A5010.4	18.61		
119	Adirondack Energy Products Inc 2050450/PROPANE, 93.4 GAL, 1.6142/GAL	A1620.4	150.77		
119	Adirondack Energy Products Inc 2050452/PROPANE, 133.7 GAL, 1.6142/GAL	A5132.4	215.82		
120	NORTH COUNTRY THIS WEEK EA689707-0030/LEGAL NOTICE, ASSESS ROLL	A1355.4	54.16		
120	NORTH COUNTRY THIS WEEK EA689707-0029/LEGAL NOTICE, COMP ASSESS	A1355.4	37.33		
121	TOWN OF PARISHVILLE SUMMER REC PRG '25	A7140.4	3,875.00		
122	J & F TRASH SERVICE 27575/GARBAGE SVC, APRIL 2025	A8160.4	85.00		
123	CHARTER COMMUNICATIONS 145055401041425/PHONE/INTERNET, JUSTICE	A1110.4	43.78		
123	CHARTER COMMUNICATIONS PHONE/INT, SUPV	A1220.4	43.78		
123	CHARTER COMMUNICATIONS PHONE/INT, ACCT	A1320.4	43.78		
123	CHARTER COMMUNICATIONS PHONE/INT, ASSESSOR	A1355.4	43.78		
123	CHARTER COMMUNICATIONS PHONE/INT, CLERK	A1410.4	43.78		
123	CHARTER COMMUNICATIONS PHONE/INT, CODE	A8020.4	43.77		

TOWN OF HOPKINTON

Abstract of Unaudited Vouchers

GENERAL FUND - TOWNWIDE

Total Claims: $15,085.69 05/19/2025 Number 005

Voucher #	Claimant	Account #	Amount	Check	Date
124	TEAMSTERS HEALTH & HOSPITAL HWY SUPR, HEALTH INS, JUNE '25	A9060.8	1,968.30		
125	ABCD SANITATION LLC 16540/PORTA POTTY RNTL, MAY '25	A7140.4	275.00		
126	NATIONAL GRID GARAGE	A5132.4	45.73		
126	NATIONAL GRID STREET LIGHTING	A5182.4	1,017.04		
126	NATIONAL GRID PARK	A7140.4	61.99		
127	ALLTECH INTEGRATIONS INC 23316/FIRE/SECUR SYSTEM, MAY-JUL '25	A1620.4	75.00		
128	Northern Power & Light TOWN HALL	A1620.4	107.22		
128	Northern Power & Light 182155-21088/MUNI BLDG	A1620.4	120.81		
128	Northern Power & Light MUSEUM, LIBRARY	A1620.4	121.07		
128	Northern Power & Light GARAGE	A5132.4	162.31		
128	Northern Power & Light PARK LIGHTS	A7110.4	35.17		
129	PEASE & GUSTAFSON, LLP 5701/PHONE CONF, ATV LAW, BOND RES	A1420.4	35.00		
130	BLUE360 MEDIA, LLC IN2505260780/LAW MANUALS X 4	A1110.4	137.04		
131	USHERWOOD OFFICE TECHNO 1404533/PRINTER SVC, JUN '25	A1345.4	28.55		
132	WOODCHOP SHOP INC 106297/BLADES, FILTERS, CARB	A7140.4	119.00		
133	CINDY NILES 2 LAMINATED MAPS	A7510.4	19.55		
134	CHRISTOPHER DURANT OIL CHANGE X 2	A8810.4	50.00		
135	JOHNSTONS WATER, LLC 793910/WATER	A5132.4	28.80		
135	JOHNSTONS WATER, LLC 585979/WATER	A5132.4	15.90		

TOWN OF HOPKINTON

Abstract of Unaudited Vouchers

GENERAL FUND - TOWNWIDE

Total Claims: $15,085.69 05/19/2025 Number 005

Voucher #	Claimant	Account #	Amount	Check	Date
136	KRISTEN CHEVIER NOTARY APP FEE	A1410.4	60.00		
137	ALLEN FUKES MILEAGE, 222 MI @.625/M	A1355.4	138.75		
138	MX FUELS LIBRARY	A7410.4	163.91		
138	MX FUELS 13656/PROPANE 153.3 @$1.6038	A7450.4	81.95		
139	SLC HIGHWAY DEPT 30 8' POST, 30 4X4 DEL, 2 SIGN	A3310.4	400.28		
140	GREG CRUMP BOOTS	A9070.8	300.00		
141	ASSOCIATION OF TOWNS '25 HWY SCHOOL REGISTR.	A5010.4	125.00		
	Total:		15,085.69		

TOWN OF HOPKINTON

Abstract of Unaudited Vouchers

HIGHWAY

Total Claims: $40,717.63 05/19/2025 Number 005

Voucher #	Claimant	Account #	Amount	Check	Date
60	TRACTOR SUPPLY CO TRUCK HITCH, PAINT, SUPPLIES	DA5140.4	237.96		
61	J.E. SHEEHAN CONTRACTING CORP 55529/3/4 CR RUN 464.25 TON @11.30	DA5112.2	9,803.89		
61	J.E. SHEEHAN CONTRACTING CORP 55516/3/4 CR RUN 403.35 TON@11.30	DA5112.2	4,557.86		
62	BEGOR'S SUPPLY, INC. 8969761/CULVERT PIPES, COUPLER,	DA5120.4	11,298.17		
63	CONWAYBEAM TRUCK GROUP 266047W/TRUCK #8 PARTS	DA5130.4	10.86		
64	A/C AUTO PARTS 821650/LIGHTS/OIL FILTER	DA5130.4	27.46		
65	EVANS & WHITE ACE HARDWARE 73662/DEWALT IMP WRENCH	DA5130.4	299.00		
65	EVANS & WHITE ACE HARDWARE 70254/SHOP TOOLS	DA5130.4	19.98		
66	GENAWAYS OIL SUPPLY 120893/OIL	DA5130.4	45.51		
67	VIKING-CIVES USA 4543090/PIN, SPROCKET	DA5130.4	47.38		
68	UNIFIRST CORPORATION 1120212864/WORK CLOTHING 5/7	DA5140.4	79.76		
68	UNIFIRST CORPORATION 1120210837/WORK CLOTHING 4/23	DA5140.4	79.76		
68	UNIFIRST CORPORATION 1120211807/WORK CLOTHING 4/30	DA5140.4	91.31		
69	MIDSTATE INDUSTRIAL SU 25-90101/VULCAN BOW RAKE	DA5130.4	31.55		
70	TEAMSTERS HEALTH & HOSPITAL EMPLY HEALTH INS, JUNE '25	DA9060.8	7,896.76		
71	MX FUELS F1251702/GAS, 137.4 @ 2.4438	DA5110.41	335.78		
71	MX FUELS F1251185/GAS, 174.4 @ 2.4461	DA5110.41	426.60		
71	MX FUELS F1251328/DIESEL, 345 @ 2.3175	DA5110.41	799.54		
71	MX FUELS F1250030/DIESEL, 300 @2.3825	DA5110.41	714.75		

TOWN OF HOPKINTON

Abstract of Unaudited Vouchers

HIGHWAY

Total Claims: $40,717.63 05/19/2025 Number 005

Voucher #	Claimant	Account #	Amount	Check	Date
72	MX FUELS F1249060/DIESEL, 338 @ 2.6085	DA5110.41	881.67		
73	BARTON & LOGUIDICE, D.P.C. 151452/LK OZ. PROJ., SVC THRU 3-22-25	DA232	3,032.08		
	Total:		40,717.63		

BUDGET AMENDMENT - MISCELLANEOUS

Motion made by ____________________ and seconded by ____________________ to approve the following budget amendment:

WHEREAS due to the severe storm damage in August 2024, and unanticipated expenses;

WHEREAS, there were funds available in the unexpended account to cover the unexpected expenses related to the storm;

WHEREAS, reimbursement is expected to be made through FEMA;

NOW AND THEREFORE BE IT RESOLVED that the Town of Hopkinton increases the DA5140.4 Miscellaneous by $32,708.50 and decreases the general unexpended account by $32,708.50.

ADOPTED:

At The April 7th Full Board Meeting

We Had 28 Resolutions

We Had 10 Modifications to The Budget

We Had 15 Agreements/ Contracts to Be Signed

We Had a Resolution Proclaiming May as Older Americans Month 2025 theme is "Flip the Script on Aging"

We Had a Resolution approving the bad debt write off for the Probation Dept.

We Had a Public Hearing and subsequently a resolution adopting Local Law E (No_) for the year 2025, "A Local Law Superseding County Law Section 215 to Extend a Lease to Empire State Mines, LLC for Exploration and Development of County Owned Mineral Rights"

If Anyone Has Any Questions, Please Feel Freel to Reach Out to Me.

Rick

ST. LAWRENCE COUNTY
BOARD MEETING
MONDAY, MAY 5, 2025
LEGISLATIVE CHAMBERS AND LIVE VIA YOUTUBE
6:00 PM

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **PRAYER FOLLOWED BY PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF THE AGENDA**

V. **APPROVAL OF MINUTES**

VI. **COMMUNICATIONS**

VII. **CITIZEN PARTICIPATION:** "Any citizen wanting to address the Board is asked to stand at the microphone and state their name before beginning their talk. The citizen participation will be in the form of an oral address directed to the members of the Board. This part of the Agenda is not a time for audio, visual, power point presentations, or performances. The address will be limited to a time of five minutes."

VIII. **PRESENTATION OF RESOLUTIONS:**

	1. Mr. Webster p. 6	**PROCLAIMING MAY AS OLDER AMERICANS MONTH: 2025 THEME IS "FLIP THE SCRIPT ON AGING"**
	2. Ms. Curran p. 7	**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NETXNY NETWORK EXPERTS OF NEW YORK, INC. FOR NETWORK SEGMENTATION AND FIREWALL MANAGED SERVICE IN ORDER TO COMPLY WITH CYBER SECURITY REGULATIONS FOR THE BOARD OF ELECTIONS**
RC	3. Ms. Curran p. 8	**MODIFYING THE 2025 BUDGET FOR EMERGENCY SERVICES FOR THE ANNUAL COST OF SHARING THE MASTER RADIO COMMUNICATIONS SITE (AKA CORE)**
RC	4. Ms. Curran p. 9	**AUTHORIZING THE CHAIR TO SIGN A LEASE AGREEMENT WITH ADIRONDACK COMMUNICATION SITES, LLC AND MODIFY THE 2025 BUDGET FOR EMERGENCY SERVICES FOR THE PURPOSE OF MAINTAINING AN EMERGENCY SERVICES COMMUNICATION TOWER**

	5. Ms. Curran p. 11	**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE FOR THE SWIMS LIFEGUARD GRANT PROGRAM**
	6. Ms. Curran p. 12	**APPROVAL OF BAD DEBT WRITE OFF FOR THE PROBATION DEPARTMENT**
RC	7. Ms. Curran p. 13	**MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE FOR INTEREST EARNED ON THE HOWARD G. BUFFETT FOUNDATION GRANT**
RC	8. Ms. Curran p. 14	**MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE FOR THE COSTS TO PROVIDE SECURITY SERVICES TO THE DEPARTMENT OF SOCIAL SERVICES AT THE HAROLD B. SMITH BUILDING**
	9. Ms. Curran p. 16	**AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN ST. LAWRENCE COUNTY AND PARTICIPATING COUNTIES AND MUNICIPAL POLICE AGENCIES TO JOIN THE TRI-COUNTY SPECIAL RESPONSE TEAM WITH CLINTON, FRANKLIN, AND ESSEX COUNTIES**
	10. Ms. Curran p. 17	**AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN THE ST. LAWRENCE COUNTY SHERIFF AND PARTICIPATING ST. LAWRENCE COUNTY DEPARTMENTS, ENHANCING THE MULTIDISCIPLINARY ST. LAWRENCE COUNTY THREAT ADVISORY COMMITTEE**
RC	11. Mr. Webster p. 18	**MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES FOR CITIZEN ADVOCATES INC. COMPREHENSIVE COUNTY-WIDE CRISIS INTERVENTION SERVICES' OFFICE OF MENTAL HEALTH STATE AID FUNDING**
	12. Mr. Webster p. 19	**AUTHORIZING THE CHAIR TO SIGN THE ST. LAWRENCE COUNTY STOP-DWI 2025 PLAN FOR THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE**
	13. Mr. Webster p. 20	**AUTHORIZING THE CHAIR TO SIGN MEDIA CONTRACTS FOR HARM REDUCTION CAMPAIGNS**
	14. Mr. Webster p. 21	**AUTHORIZING THE CHAIR TO SIGN A NEW YORK STATE DEPARTMENT OF HEALTH DATA USE AGREEMENT**

	15. Mr. Webster p. 22	**AUTHORIZING THE CHAIR TO SIGN A REQUEST FOR A REVOCABLE PERMIT WITH SUNY POTSDAM FOR A PUBLIC HEALTH EMERGENCY PREPAREDNESS WORKSHOP**
	16. Mr. Hull p. 23	**ADOPTING LOCAL LAW E (NO. __) FOR THE YEAR 2025, "A LOCAL LAW SUPERSEDING COUNTY LAW SECTION 215 TO EXTEND A LEASE TO EMPIRE STATE MINES, LLC. FOR EXPLORATION AND DEVELOPMENT OF COUNTY OWNED MINERAL RIGHTS"**
	17. Mr. Forsythe p. 25	**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE CANTON CHAMBER OF COMMERCE FOR USE OF PARKING LOTS AT THE COUNTY COMPLEX FOR THE ANNUAL DAIRY FESTIVAL DAYS PARADE**
RC	18. Mr. Hull Mr. Denesha Mr. Lightfoot Mr. Webster p. 26	**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NORTHERN TIER CONTRACTING FOR THE WINDOW REPLACEMENT CAPITAL PROJECT FOR THE 1993 SECTION OF THE COURT HOUSE, THE SURROGATE BUILDING, AND THE FORMER COUNTY JAIL & SHERIFF'S HOUSE AND MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE**
	19. Mr. Hull p. 28	**AUTHORIZING THE CHAIR TO SIGN AN INTER-MUNICIPAL AGREEMENT WITH THE JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR DRUG AND ALCOHOL TESTING SERVICES**
	20. Mr. Hull p. 29	**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BARTON & LOGUIDICE, D.P.C. TO PROVIDE ENVIRONMENTAL SERVICES TO PREPARE AN APPENDIX A FOR THE NEW TRAIL SEGMENT IN THE TOWN OF EDWARDS AND TOWN OF PITCAIRN AS INCLUDED IN THE FINAL GENERIC IMPACT STUDY (FGIS) FOR THE MULTI-USE RECREATIONAL TRAIL**
RC	21. Mr. Hull p. 30	**MODIFYING THE 2025 BUDGET FOR THE HIGHWAY DEPARTMENT FOR TROPICAL STORM DAMAGES**
	22. Mr. Hull p. 31	**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BARTON & LOGUIDICE, D.P.C. FOR DAMAGE DESCRIPTION, DIMENSIONS AND PRELIMINARY ENGINEERING SERVICES RELATED TO TROPICAL STORM DEBBY**

	23. Mr. Hull p. 32	**AUTHORIZING THE SUPERINTENDENT OF HIGHWAYS OR DESIGNEE TO EXECUTE NON-CONTRACTUAL DOCUMENTS FOR THE NORTHERN BORDER REGIONAL COMMISSION FOR THE TOOLEY POND ROAD BRIDGE PROJECT (BIN 3340750)**
RC	24. Mr. Hull p. 33	**AUTHORIZING THE CHAIR TO SIGN A COMPREHENSIVE INSURANCE POLICY, AND MODIFYING THE 2025 BUDGET FOR THE SOLID WASTE DEPARTMENT**
	25. Mr. Hull p. 34	**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ODIN ENVIRONMENTAL FOR ENVIRONMENTAL INVESTIGATION ON PROPERTY OWNED BY MYRON H. LAVIGNE AND NANCY C. LAVIGNE**
RC	26. Mr. Hull p. 35	**MODIFYING THE 2024 BUDGET FOR THE TREASURER'S OFFICE FOR ADDITIONAL TRIBAL STATE COMPACT FUNDS**
RC	27. Mr. Hull p. 36	**MODIFYING THE 2025 BUDGET FOR THE DEPARTMENT OF SOCIAL SERVICES FOR THE ADOPTION AND LEGAL GUARDIANSHIP INCENTIVE PAYMENTS PROGRAM**
	28. Ms. Curran p. 37	**AUTHORIZING THE CHAIR TO SIGN A SECOND AMENDMENT TO AN AGREEMENT WITH IRREVOCABLE SPOUSAL TRUST FBO RICHARD E. MAGINN FOR EARLY TERMINATION OF THE LEASE FOR SPACE LOCATED AT 280 MAIN STREET, MASSENA, NEW YORK**

IX. COUNTY ADMINISTRATOR'S REPORT

X. OLD/NEW BUSINESS

XI. COMMITTEE REPORTS

XII. EXECUTIVE SESSION

1. LITIGATION
2. NEGOTIATIONS
3. PERSONNEL
4. APPOINTMENTS:

OPERATIONS COMMITTEE

Appointment

Environmental Management Council

- Erica Harriman, 39 Windsor Rd, Massena 13662; (703) 863-2137 (H); Email: harrimel.eh@gmail.com (Term to expire: 5/5/2027)

Reappointment

Environmental Management Council

- Brian Washburn, 625 Judson Street Road, Canton 13617; (315) 244-1525 (H); Email: Popswash184@gmail.com (Term to expire: 5/5/2027)

FINANCE COMMITTEE

Appointments

Workforce Development Board

- Clara Cummings, 53 W. Shore Road, Gouverneur 13642; (315) 486-8481 (H); (315) 535-3223 (W); Email: ccummings@titanminingcorp.com (Term to expire: 3/3/2028)

Fish and Wildlife Management Board

- Marc McDonnell, 101 CR 28, Ogdensburg 13669; Email: mmcdonel@twcny.rr.com (Term to expire: 12/31/2027)

XIII. CHAIR'S APPOINTMENTS

XIV. ADJOURNMENT

TOWN OF HOPKINTON

ASSESSORS REPORT FOR *April 2025*

- For April 2025, the SLCAA held their monthly meeting. Topics that were discussed are as follows:

  Update on the RPS online program for transfers
  Update on V4 for the cost approach to value
  Enhanced denied- New appl Good Cause reinstate
  Manufactured home worksheets
  Star reports 1,2,3 to be reviewed at RPO
  RPO will be proofreading the Tentative roll book
  Darlene, Senior Aide, Section 5,6,7 she will review
  Certifying all NYS lands
  New tax maps are ready for pickup
  Appointments for Town, City and Village Assessors

- Any BAR members whose terms will expire this year along with new members must take the refresher course in Canton to be certified. Hopkinton has a new BAR member due to the retirement of Harold Phippen. Mike Seaton will be taking his position.

- I brought in the roll book to the RPO again to be keyed for the 2025 Final Roll book with the new changes. The Woodland 480a exemptions have been calculated. I entered the changes and the new assessments to be Keyed.

- All new construction that is completed for 2024 & 2025 has been assessed and put on the computer and in the roll book. All property transfers, splits and combines as of March 1, 2025 are updated and assessed.

Contact: Susan DeBlieck
716-984-5622
suezd@1realview.com

PRESS RELEASE:

For Release on Thursday, May 22, 2025:

Town of Hopkinton Awards Contract with RealView for Town-wide Revaluation

Hopkinton, NY — In an effort to maintain a fair and equitable tax assessment roll, the Hopkinton Town Board has awarded a reassessment contract to RealView Appraisers, LLC (RealView). Under this one-year agreement, RealView will conduct a town-wide revaluation of all 1,400 parcels in Hopkinton. The firm is working closely with the Town and Assessor, Allen Fukes, to deliver an updated tax roll at 100% of market value. Hopkinton's last town-wide reassessment was completed in 2019.

Beginning in June and over the next twelve months, RealView will conduct exterior inspections of all parcels within the town and analyze sales and property value trends before establishing new values for each property. Interior inspections will be conducted only with the property owner's permission.

To ensure property owners are well informed, a public meeting will be held at 6:30 p.m. on June 5, 2025, at Hopkinton Town Hall. RealView, the firm contracted for the project, will lead the meeting, providing an overview of the reassessment process, a project timeline for the residents and businesses, and an opportunity for property owners to ask questions or seek clarification.

An additional public meeting will be held after January 2026 to further address any inquiries as the project nears completion.

If you are unable to attend the meeting but have questions, the Assessor's office at Town Hall is open Mondays from 9:30 a.m. to noon or by appointment at 315-328-4187 ext. 2. You may also contact the Assessor by email at: assessor@townofhopkinton.org.

MAY 5TH 2025 PROJECT LAUNCH MEETING

SETTING THE PROJECT IN MOTION

Overview of the Meeting

- May Through June Checklist
- Technology Configuration
- Scope of Work for Data Collection
- Project Timeline Overview

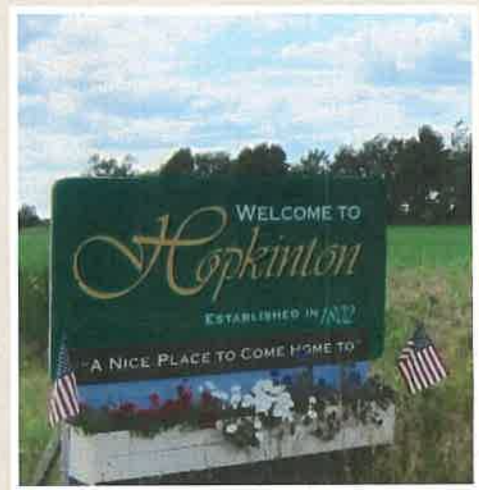
2026 REASSESSMENT PROJECT

RealView Appraisers, LLC

3735 BLAIR COURT
BUFFALO, NEW YORK 14219
716-984-5622
suezd@1realview.com

TOWN OF HOPKINTON, NEW YORK

COUNTY OF ST. LAWRENCE



THE SPRING OF 2025 WILL BE USED TO ANNOUNCE AND EDUCATE THE PUBLIC ON THE REASSESSMENT PROJECT AND HOW IT WILL UNFOLD.

ADDITIONALLY, DURING THIS TIME WE WILL BE WORKING WITH TOWN IT (INFORMATION TECHNOLOGY) REPRESENTATIVES, SDG SCHNEIDER GEOSPATIAL, THE COUNTY, AND YOUR ORPTS REPRESENTATIVE TO GAIN ACCESS TO THE TOWN/COUNTY RPS SYSTEM, DETERMINE IF ANY PROPERTY RECORDS REQUIRE DIGITIZATION, AND SET UP FIELD WORK DATA COLLECTION SOFTWARE ON ANDROID TABLETS THAT WILL SYNC PHOTOS AND EDITS ONTO THE RPSV4 PROGRAM.

WE WILL ALSO COVER THE SCOPE OF WORK AND LEVEL OF INSPECTION OF THE SUMMER/FALL DATA COLLECTION, INCLUDING LAW ENFORCEMENT CONTACTS, ANY SPECIAL PROPERTIES AND ANY TOWN CONCERNS.

THE MEETING WILL CONCLUDE WITH AN OVERVIEW OF THE TIMELINE FOR THE REASSESSMENT PROJECT. A DETAILED TIMELINE WILL BE EMAILED TO SUE WOOD AND ALLEN FUKES, AFTER THE MEETING DETAILS ARE DISCUSSED.

A PROSPECTIVE DATE FOR THE NEXT UPDATE MEETING WILL BE TENTATIVELY SCHEDULED.

MAY THROUGH JUNE

THE GOAL OF OUR MEETING IS TO LAUNCH THE REASSESSMENT PROJECT AND ALIGN ON THE ESSENTIAL DETAILS TO ENSURE ITS SUCCESS

CHECKLIST	
• DATE OF PUBLISHED PRESS RELEASE OF 2026 HOPKINTON REASSESSMENT PROJECT IN NEWSPAPER OF CHOICE	➡ Week of May 11th. e.g.: Adirondack Penny Saver/ Adirondack Daily Enterprise/ Adirondack Explorer
• ANNOUNCEMENT OF PUBLIC MEETING DATE AND TIME	➡ Week of May 11th included in Press Release. Evening meeting week of June 1st, 6 or 7 PM
• LOCATION OF PUBLIC MEETING	➡ e.g.: Library or Town Hall. Week of June 1st
• DATE FOR SENDING RESIDENTIAL AND/OR COMMERCIAL DATA MAILERS	➡ Week of June 1st.
• CHECK RPS FOR PROPER ZIP CODES	➡ Zip codes are generally attached to closest Post Office

• DECISION OF PUTTING INFORMATION ABOUT THE PROJECT, PUBLIC MEETING, AND PDF OF DATA INVENTORY MAILERS ON TOWN WEBSITE

North Shore SOLUTIONS

Adding Personality to Web Design

Town of Hopkinton, NY
2025 Website Maintenance

Contact Info

315.771.7743

www.northshoresolutions.com

contact@northshoresolutions.com

Mailing Address

160 North Shore Dr.
Clayton, NY 13624

"Our company is built on people-those who work for us, and those we do business with."

-Harvey Firestone

About North Shore

North Shore Solutions was founded in 2007 as a small web design firm based in Clayton, NY. Matthew Turcotte founded North Shore when he was a junior in high school. The company served his local community and grew rapidly.

Today, North Shore is made up of a team of talented graphic designers, programmers, search engine specialists, and developers who have served clients across the world.

North Shore is owned in part by Clarkson University who took an ownership stake in the company in 2010 to help expand it and provide an investment opportunity for the University. This unique partnership has helped foster the growth of the business.

We have offices based in Clayton, NY and Watertown, NY.

The clients we serve range from small town municipalities and mom-and-pop-shops to world renowned athletes like Reggie Jackson.

Relationships & Client Satisfaction

North Shore Solutions takes great pride in building relationships with our clients to better understand and satisfy their needs. It's at the core of our business.

As we've grown, we've worked to make the process of web design and development as simple as possible, while assisting our clients through each step. That's why clients have reported, on average, a 4.5/5 star customer experience.

Our award winning company has been featured in:

BusinessWeek

CNN Money
A Service of CNN, Fortune & Money

ab ABSOLUTELY BUSINESS

WALL STREET JOURNAL

4.5/5 star customer experience

PROPOSAL

Website Maintenance

We will provide up to 2 hours of maintenance per month on the Hopkinton website.

Proposal includes:

- Up to 2 hours of maintenance per month to be used on the Hopkinton site to be used for adding minutes, agenda's, adding newsletters, assessment rolls, & department information, changing pictures and general upkeep of the website.
- This quote does not include the cost of the hosting of the website or domain.
- This is a one-year contract and the cost will be $160/month for the maintenance.
- There will be a one time $500 onboarding fee.

Contract
North Shore Solutions will require one point of contact or one committee during the Contract period, for clarifying requirements for design, key features, usability and maintenance issues. North Shore Solutions requires this person/group to be available to answer questions. A good point of contact is critical to ensure the timeline remains on track.

North Shore Solutions retains the rights to subcontract any portion of the Contract.

North Shore Solutions works extensively with Independent Contractors. The benefit of a flexible team is rapid scalability and a diverse set of services. Due to the nature of the business model, North Shore Solutions is not set up to support on call services. Within the duration of this contract, North Shore Solutions will make every effort to reply to inquiries within 48 hours except where the client has been previously notified of a period of limited availability. North Shore Solutions will respond in good faith but cannot guarantee any specific action within a given time frame.

In the event that any aspect of this contract is dependent on a separate third party or the Client's in house team, the quality and punctuality of the finished product(s) may be subject to said party's ability to meet the required timelines and/or level of quality. North Shore Solutions is not responsible for any delay or defect caused by separate third party or the Client's in house teams.

North Shore Solutions resells hosting solutions but also works with other leading service providers. If the client has a preference for web hosting, we are glad to set up that web host instead of using our reselling hosting services. North Shore Solutions is NOT responsible for down time, poor performance, or loss of data caused by the Hosting Provider. Additionally, North Shore Solutions is not responsible for any bug caused by changes on the Host after the Acceptance of this Contract, including but not limited to updates to operating system, compile systems, code libraries and languages, or any changes resulting from security violations.

Although North Shore Solutions makes every effort to provide secure finished product(s), due to the nature of rapidly advancing technology, North Shore Solutions can in no way guarantee that the finished product(s) will not be subject security breaches. North Shore Solutions recommends the use of strong passwords and the observance of standard security practices. In order to minimize the chances of security violations, systems should be updated often. The client is solely responsible for tracking software updates. Any updates during the life of or after the expiration of the contract can be negotiated as an addendum to this contract or as an additional contract.

The client alone shall be responsible for: (a) the accuracy and adequacy of information and data furnished for processing; (b) any use made by the client of the output of the software or any reliance thereon; and (c) obtaining the required licenses and respect copyright for any and all third part assets including but not limited to fonts, media, and software. The client shall also be responsible for the continued operation and maintenance of the computer equipment and third party software used with the finished product(s), and shall comply with all operational, environmental and maintenance recommendations and requirements of the applicable licensors, vendors and manufacturers.

The client agrees that any liability of North Shore Solutions relating to this agreement and the services performed shall be limited to the amount of fees actually received by North Shore Solutions from the client under this agreement regarding the services in question. In no event shall North Shore Solutions be liable for any special, incidental, indirect, cover, consequential, exemplary or punitive damages; any damages based on injury to person or property; or any lost sales, profits or data, even if the client is told that any such damages may occur.

North Shore Solutions will provide patches and bug fixes for any bugs or issues included in the scope of this contract reported within the grace period of no more than 30 days following the date of project completion as defined by the date the client signs off on the deliverables. All bug fixes outside of the project scope or after the grace period are the responsibility of the client. If support is requested after the 30 days, North Shore Solutions will bill at quarter of an hour increments. Our hourly rate is $80-$120+/hour.

Hourly projects are NOT subject to warranty. Design and the placement, editing and arrangement of editorial content are NOT subject to warranty. Should further support be necessary, a support contract may be negotiated.

North Shore Solutions retains the right to use the Client within its roster of clients. A link to the websites and screenshot of the websites will be placed on the North Shore Solution web site as part of its business portfolio.

This Contract is valid for the calendar year in which it was signed, upon which point it expires. Upon expiration, both parties may review and amend the contract and decide whether or not to renew. This contract may be terminated by either party with a full 30 day written notice. All payments will be due and all work will be submitted upon the termination of contract.

IN WITNESS WHEREOF, the parties have so agreed as of the date written below

North Shore Solutions

Client

Date

SOLAR ON EARTH®

A new clean energy solution

- No risk/No cost
- Save on your electricity bill
- Full-service savings audit

Who is Solar On Earth?

Solar On Earth (SOE) is a client-focused company connecting consumers with the opportunities available in the Community Solar industry. SOE has worked with the industry's top developers of Community Solar projects, helping individuals, businesses and organizations adopt renewable energy and save money.

Our commitment to service

SOE is focused on spreading the news of Community Solar, ensuring that everyone has access to clean renewable energy. Doing right by our clients and providing education on energy options is our highest priority.

Over 20,000 individuals, businesses, and organizations have joined Community Solar programs and saved on their electric costs through Solar On Earth's help.

Our dedicated Client Services team can answer any questions and help provide the best experience for you as you go solar, save money, and improve the planet.

SOE®