

HOPKINTON TOWN COUNCIL MEETING – MARCH 17, 2025

**1. CALL PUBLIC HEARING TO ORDER**

**2. CALL REGULAR MEETING TO ORDER**

**3. PRIVILEGE OF FLOOR**

**4. APPROVAL OF MINUTES OF February 10, 2025**

**5. APPROVAL OF FINANCIAL REPORT FOR February 2025**

**6. REVIEW OF BUDGET REPORT TO DATE**

**7. AUDIT OF BILLS:**

- Voucher Nos. 50 to 79 General Account \$ 12,612.01  
*(Voucher #32 NCTW - \$92.50 deleted from GF Abstract #2)*
- Voucher Nos. 25 to 41 Highway Account \$ 32,728.92

**8. CORRESPONDENCE**

- Rick Perkins, SLC Legislator
- SLC – Worker's Compensation Liability
- Solar on Earth

**9. COMMITTEE REPORTS**

- Code Enforcement
- Assessor
- Library
- Museum
- Highway & Safety
- Town Facilities
- Rescue
- Project Committee
- ARPA Committee
- Supervisor

**10. OLD BUSINESS**

- Contract for RealView Appraisers'
- Local Law #1 – Repeal Local Law #2 of 2022
- Local Law #2 – Establish Residency .... Library Aide
- Assign Library Aide
- 2025 Hold Harmless Resolution
- 2025 Agreement to Spend Town Highway Funds

**11. NEW BUSINESS**

- Snow and Ice Road Maintenance
- Assessor Advertisement
- Appointment of Judge

**12. PRIVILEGE OF FLOOR**

**13. ADJOURNMENT**

REGULAR MEETING

FEBRUARY 10, 2025

At the Regular Meeting held on Monday, February 10, 2025 at the Hopkinton Town Hall at 6:00 p.m

PRESENT: Supervisor Wood, Councilpersons Burns, Eakins, French, Rust, Clerk Powers, Hwy. Supr. Crump, Assessor Fukes, Codes Officer Ploof, Accountant Lyon.

OTHERS PRESENT: Susan Lyon, Kristen Chevier, Peggy & Jeff Burnham, Linda Bage

Supervisor Wood called the Regular meeting to order at 6:00 p.m.

**Privilege of the Floor:** none

Ms. Rust made a motion, seconded by Ms. French, to accept the minutes of the Regular Meeting held on January 13, 2025 and the Special Meeting held on February 10, 2025. Approved unanimously.

Ms. French made a motion, seconded by Mr. Eakins, to accept the Supervisors Financial Report for January, 2025. Approved unanimously.

**Review of Budget Report to date:** none

**Audit of Bills:**

Supv. Wood noted that the door closure & labor (\$250.00) (General Fund Voucher #43) was previously noted for payment under ARPA funds.

Voucher Nos. 20 to 49 General Fund Abstract 2 in the amount of \$21,503.73 were audited and approved by the Board.

Voucher Nos. 6 to 24 Highway Fund Abstract 2 in the amount of \$27,470.33 were audited and approved by the Board.

Voucher No. 19 to 19 ARPA Fund Abstract 2 in the amount of \$250.00 was audited and approved by the Board.

Ms. Rust made a motion, seconded by Mr. Burns, to pay the bills as amended. Approved unanimously.

**Correspondence:**

Clerk Powers read Mr. Perkins' submitted report.

**Committee Reports:**

Code Enforcement: Mr. Ploof noted he had submitted his 2024 yearly report to New York State. He reviewed recently visited properties.

Assessor: Assessor Fukes read his submitted report.

Library: Clerk Powers read Ms. Wilson's submitted report.

REGULAR MEETING CONTINUED

FEBRUARY 10, 2025

Museum: Clerk Powers read Historian Niles' submitted report

Highway & Safety: Hwy Supr. Crump read his provided report. The transmission issue on Trk. #5 was discussed. Mr. Eakins noted that AAMCO in Watertown could fix the transmission at a cost of \$8,400, with a three (3) year warranty. After further discussion, Mr. Burns made a motion, seconded by Mr. Eakins to repair Trk #5's transmission at a cost of \$8,400. Approved unanimously. Supv. Wood noted that the occupants on River St. have been sent a letter from our attorney stating that River St. was not to be blocked.

Town Facilities: Ms. Lyon noted that the door closure for the front door of the Town Hall has been installed and repairs on the flagpole were completed. Ms. Lyon has received an estimate of \$200.00 from FENNSALLAROUND for an improved motion-detection light with a separate electrical box for the Town Hall ramp. After discussion, Mr. Eakins made a motion, seconded by Ms. French to accept the estimate from FENNSALLAROUND and move forward with the project. Approved unanimously. Ms. Lyon then discussed the possible need to budget funds for replacement of the door frame for the front doors due to its weak nature. Clerk Powers noted that the group that had been completing our water testing no longer has a license through NYS. He is attempting to find a new provider and it was suggested to include Franklin County in the search. The need for keeping the Town Hall steps shoveled was also discussed.

Rescue: no report.

Project Committee: Ms. Burnham stated that the Project Committee is meeting tomorrow, February 11, 2025, to review the Highway Department's plowing policy. She noted that new spreadsheets have been submitted to FEMA. She also noted there is some disagreement between NYS DEC and FEMA. She discussed the details of work being accomplished and that the process is moving forward.

ARPA Committee: The committee is still working on the paperwork for the Town Garage door.

Supervisor: Supv. Wood noted she is awaiting the conclusion of the 30 day permissive referendum wait period regarding the town land property sale.

**Old Business:**

Court Clerk: As a follow-up to the special meeting on February 6, 2025. the Board discussed the court clerk pay issue. Several issues were discussed. After discussion, Mr. Eakins offered a motion, seconded by Ms. French, to offer an additional \$1,500.00 to the court clerk salary, the funds being transferred as follows: \$750.00 from the town justice's portion of A1110.1 (personal services) and \$750.00 from A1110.4 (contractual expense). Approved unanimously.

Data Collection: The Board reviewed the Data Collection bids received from Realview Appraisers and GAR Associates. Discussion was held including questions to, and comments from, Assessor Fukes. After discussion, Ms. French offered a motion, seconded by Mr. Burns, accept the Data Collection bid from Realview Appraisers. Supv. Wood Aye, Councilpersons Burns Aye, Eakins Nay, French Aye, Rust Aye. The motion passed.

REGULAR MEETING CONTINUED

FEBRUARY 10, 2025

**New Business:**

Proposed Local Law #1 and #2: Supv. Wood offered two local laws to allow a change in residency requirement for the Library Director position. Ms. Rust made a motion, seconded by Mr. Burns, to hold a public hearing on March 17, 2025, regarding proposed Local Law #1, TO REPEAL LOCAL LAW #2 OF 2022, REGARDING RESIDENCY REQUIREMENTS, and proposed Local Law #2, TO ESTABLISH RESIDENCY REQUIREMENTS. Approved unanimously. Clerk Powers will clarify the correct title for the library position with the County Human Resources office. The assigning of the Library Clerk will be delayed until the new law is in place.

Budget Committee: Supv. Wood noted that members for the Budget Committee were not assigned at the Organizational meeting. Ms. Rust made a motion, seconded by Mr. Burns, to select Councilperson Eakins, Councilperson French and Accountant Lyons to serve as representatives on the Budget Committee. Approved unanimously.

Barton and Loguidice: Supv. Wood offered the provided Architectural/Engineering Agreement regarding *Replacement of the Lake Ozonia Road over Hopkinton Brook*, provided by Barton & Loguidice, D.P.C. Following discussion, Mr. Burns made a motion, seconded by Mr. Eakins, to approve the contract. Approved unanimously.

Computer for bookkeeper: Supv. Wood offered a bid for replacement of Mr. Lyons' computer from CST Group, Inc. at a cost of \$1,078.70, including all set-up costs. Discussion was held. It was noted that the bookkeeper's computer ran off programs installed on the Town Clerk's computer and it was suggested that it would be more effective to replace the Town Clerk's computer first. Also noted was consideration of reviewing NYS state contract possibilities. No action was taken.

Notice on Culverts/Road Limitation (Converse Rd.): Discussion was held regarding a notice regarding weight restrictions for Converse Rd. Ms. Rust made a motion, seconded by Mr. Burns, to post a weight restriction notice for Converse Rd. including a notice in NCN and the Town website. Approved unanimously.

Board of Assessment Review Appointment: Supv. Wood noted the empty seat on the Board of Assessment Board. After hearing recommendations, she offered the name of Mike Seaton for appointment. Ms. French made a motion, seconded by Mr. Eakins, to appoint Mike Seaton to fill the unexpired term through September 30, 2025. Approved unanimously.

**Privilege of the Floor:**

Ms. Bage inquired when the bridge on Cty. Rt. 49 would be repaired. It was noted that the replacement bridge is scheduled for the spring of 2025.

REGULAR MEETING CONTINUED

FEBRUARY 10, 2025

Mr. Eakins made a motion, seconded by Ms. French to adjourn the meeting. Approved unanimously.  
Meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

Richard L Powers  
Town Clerk

DRAFT

**TOWN OF HOPKINTON**  
**Abstract of Unaudited Vouchers**  
**GENERAL FUND - TOWNWIDE**

Total Claims: \$12,612.01

03/17/2025

Number 003

Voucher #	Claimant	Account #	Amount	Check	Date
50	CARDMEMBER SERVICE JUSTICE, STAMPS, 1 ROLL	A1110.4	73.00	12032	02/24/2025
50	CARDMEMBER SERVICE 8278/COURT CLERK ADVERTISE	A1110.4	92.50	12032	02/24/2025
50	CARDMEMBER SERVICE 1100/TAXES, STAMPS, 3 ROLLS	A1330.4	219.00	12032	02/24/2025
50	CARDMEMBER SERVICE CLERK, STAMPS, 1 ROLL	A1410.4	73.00	12032	02/24/2025
50	CARDMEMBER SERVICE 8016/HWY SUPR CELL, JAM. '25	A5010.4	29.99	12032	02/24/2025
51	NICHOLVILLE TELEPHONE CO. 4102624/PHONE, INTERNET, FEB '25	A5132.4	126.56	12033	02/24/2025
52	NATIONAL GRID MUSEUM/LIBRARY	A1620.4	97.69	12034	02/24/2025
52	NATIONAL GRID MUNI BLDG	A1620.4	41.69	12034	02/24/2025
52	NATIONAL GRID TOWN HALL	A1620.4	56.96	12034	02/24/2025
52	NATIONAL GRID GARAGE	A5132.4	231.05	12034	02/24/2025
52	NATIONAL GRID PARK	A7140.4	0.73	12034	02/24/2025
53	CHARTER COMMUNICATIONS 145055401021425/PHONE/INTERNET, JUSTICE	A1110.4	44.86	12035	02/24/2025
53	CHARTER COMMUNICATIONS PHONE/INTERNET, SUPV	A1220.4	44.86	12035	02/24/2025
53	CHARTER COMMUNICATIONS PHONE/INTERNET, ACC'T	A1320.4	44.85	12035	02/24/2025
53	CHARTER COMMUNICATIONS PHONE/INTERNET, ASSESOR	A1355.4	44.86	12035	02/24/2025
53	CHARTER COMMUNICATIONS PHONE/INTERNET, CLERK	A1410.4	44.85	12035	02/24/2025
53	CHARTER COMMUNICATIONS PHONE/INTERNET, CODES	A8020.4	44.86	12035	02/24/2025
54	JAMES LYON ACC'T SERVICES, MAR. '25	A1320.1	1,134.08	12036	02/26/2025
55	NATIONAL GRID STREET LIGHTING	A5182.4	1,145.44	12039	03/07/2025

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56	SAFEGUARD BUSINESS SYSTEMS 9007175071/JUSTICE SEAL	A1110.4	44.50		
57	ALLTECH INTEGRATIONS INC 22714/FIRE/SECU, 03-06 '25	A1620.4	75.00		
57	ALLTECH INTEGRATIONS INC 22391/SERVICE CALL MUNI BLDG	A1620.4	592.75		
58	US BANK EQUIPMENT FINANCE 549559250/COPIER CONTRACT MARCH/25	A1345.4	118.33	12040	03/07/2025
59	MX FUELS F1242099/FUEL, 406.9 GAL, 2.8325/GAL	A1620.4	1,152.54		
59	MX FUELS F1243308/PROPANE, 184.6 GAL, 1.8074/GAL	A5132.4	333.65		
59	MX FUELS PROPANE	A7410.4	285.02		
59	MX FUELS PROPANE	A7410.4	278.73		
59	MX FUELS f1239920/KEROSENE 35.3 GAL, 3.0798/GAL	A7410.4	108.72		
59	MX FUELS F1242708/PROPANE, 230.9, 1.8516/GAL	A7450.4	142.51		
59	MX FUELS F1240612/PROPANE 225.8 GAL 1.8516/GAL	A7450.4	139.36		
60	JOHNSTONS WATER, LLC 534999/WATER	A5132.4	15.90		
61	J & F TRASH SERVICE 27373/TRASH SVC, FEB 2025	A8160.4	85.00		
62	WILLIAMSON LAW BOOK CO. 205406/FILE FOLDERS, CRIMINAL	A1110.4	182.21		
63	SUMMIT STORAGE & BUSINESS SOL. 1798/SHREDDING SVC	A1620.4	40.00		
64	CARROT-TOP INDUSTRIES INC #CS235183/FLAGS X 4	A1620.4	220.95		
65	NORTH COUNTRY THIS WEEK EA689707-0025/LEGAL NOTICE/TOWN ROADS	A1410.4	16.12		
65	NORTH COUNTRY THIS WEEK EA689707-0027/NOTICE OF PUBLIC HEARING	A1410.4	51.71		

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**GENERAL FUND - TOWNWIDE**

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03/17/2025

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Voucher #	Claimant	Account #	Amount	Check	Date
66	NICHOLVILLE TELEPHONE CO. 4153233/PHONE, INTERNET, 3/25	A5132.4	127.21		
66	NICHOLVILLE TELEPHONE CO. 4153145/PHONE	A7410.4	32.03		
67	TEAMSTERS HEALTH & HOSPITAL HWY SUPR HEALTH INS, APRIL 202	A9060.8	1,968.30		
68	QUILL LLC 42941500/TONER, 2PK	A1110.4	188.09		
68	QUILL LLC 42782645/GLUE STICKS/BINDER CLP/WH-OUT	A1410.4	58.02		
69	Adirondack Energy Products Inc 2022294/PROPANE 254.8GAL, 1.8516/GAL	A1620.4	471.79		
69	Adirondack Energy Products Inc 2022299/PROPANE 585.3 GAL, 1.8516/GAL	A5132.4	1,083.74		
70	FENNSALLAROUND HANDYMAN SVS. E125/TOWN HALL/BACK ROOM LIGHT	A1620.4	200.00		
70	FENNSALLAROUND HANDYMAN SVS. 1081/SNOW REMOVAL/ROOF, RAMP	A1620.4	350.00		
71	SLC MUNICIPAL CLERK ASSOC. ANNUAL CLERK DUES X 3	A1410.4	60.00		
72	USHERWOOD OFFICE TECHNO 1386878/PRINTER SERVICE, APRIL '25	A1345.4	28.55		
73	GOODRICH REFRIGERATION INC 38875/HEATING SERVICE, MUNI, 3/6/25	A1620.4	177.00		
74	Northern Power & Light 182155-20639/MUNI BUILDING	A1620.4	3.66		
75	ALLEN FUKES MILEAGE, FEB '25, 307M@ .625/M	A1355.4	191.87		
76	ST. LAWRENCE SUPPLY 253473/TOWELS, CUPS	A5132.4	35.75		
77	EVANS & WHITE ACE HARDWARE 63950/PROPANE CYLINDER, NUTS/BOLTS	A5132.4	28.07		
78	POTSDAM PLUMBING SUPPLY Z112794/FURNANCE OIL FILTER X 12	A5132.4	111.12		
79	ABCD HARDWARE/SUPPLY 2503-295332/3-WAY SWIRCH, CIRC. BREAKER	A5132.4	22.98		

**TOWN OF HOPKINTON**  
**Abstract of Unaudited Vouchers**  
**GENERAL FUND - TOWNWIDE**

Total Claims: \$12,612.01

03/17/2025

Number 003

<b>Voucher #</b>	<b>Claimant</b>	<b>Account #</b>	<b>Amount</b>	<b>Check</b>	<b>Date</b>
<b>Total:</b>					12,612.01

**TOWN OF HOPKINTON**  
**Abstract of Unaudited Vouchers**  
**HIGHWAY**

Total Claims: \$32,728.92

03/17/2025

Number 003

Voucher #	Claimant	Account #	Amount	Check	Date
25	PARD TRANSMISSION, WATERTOWN Q200212/TRANSMISSION REPAIR, TRK #5	DA5110.4	4,333.54	10010	03/11/2025
26	TEAMSTERS HEALTH & HOSPITAL EMPTY, HEALTH INS, APRIL 2025	DA9060.8	7,896.76		
27	MX FUELS F1244862/DIESEL, 370.3G @ \$3.0407/G	DA5110.41	1,125.97		
27	MX FUELS F1244682/DIESEL, 371G @ \$2.7856/G	DA5110.41	1,033.46		
27	MX FUELS F1242518/GAS, 198.10G @ \$2.5818/G	DA5110.41	511.45		
27	MX FUELS F1245081/GAS, 179.7G @ \$2.5624/G	DA5110.41	460.46		
27	MX FUELS F1242983/GAS, 578.1G @ \$2.5624/G	DA5110.41	1,481.32		
27	MX FUELS F1242098/DIESEL, 725G @ \$2.9923/G	DA5110.41	2,169.42		
27	MX FUELS F1242843/DIESEL, 595G @ \$2.9923/G	DA5110.41	1,780.42		
28	SEAWAY TIMBER HARVESTING, INC 33866/HOSE, COLLAR, STEMX2	DA5130.4	303.12		
29	JEFFORDS STEEL & ENGINEERING 5998/REBAR, TUBE STEEL	DA5130.4	81.22		
30	MIDSTATE INDUSTRIAL SU 25-89140/CHAIN SET-UP	DA5130.4	159.90		
30	MIDSTATE INDUSTRIAL SU 25-89024/MARKING FLAGS, ELEC TAPE	DA5130.4	146.24		
30	MIDSTATE INDUSTRIAL SU 25-88905/PLOW MARKERS	DA5130.4	37.69		
31	WOODCHOP SHOP INC 600059/MS 250 CHAINSAW	DA5130.2	399.95		
32	CONWAYBEAM TRUCK GROUP 264815W/MIRROR TRK #7	DA5140.4	1,045.97		
32	CONWAYBEAM TRUCK GROUP 265020W/OIL FILTERS, TRK #3, PARTS, #7	DA5140.4	622.06		
33	GENAWAYS OIL SUPPLY 119057/WIPERS X4, GREASE	DA5130.4	175.71		
33	GENAWAYS OIL SUPPLY 119268/TRANS FLUID	DA5130.4	5.22		

**TOWN OF HOPKINTON**  
**Abstract of Unaudited Vouchers**

**HIGHWAY**

Total Claims: \$32,728.92

03/17/2025

Number 003

Voucher #	Claimant	Account #	Amount	Check	Date
33	GENAWAYS OIL SUPPLY 118772/WIPERS X2, ANTI-FREEZE	DA5130.4	54.53		
34	VIKING-CIVES USA 4540741/BEARING, SPROKET, PINS, VALVE	DA5130.4	273.03		
34	VIKING-CIVES USA 4540375/IDLER, CHAIN,	DA5130.4	234.12		
34	VIKING-CIVES USA 4541745/BLADES, IDLER, SPROKET, PINS	DA5142.4	5,545.83		
35	BARTON & LOGUIDICE, D.P.C. 149420/PROF. SERVS, FLOOD (FGEMA)	DA5140.4	1,114.50		
36	A/C AUTO PARTS 817811/LAMP	DA5130.4	4.01		
36	A/C AUTO PARTS 815089/BOXED CAPSULES	DA5130.4	23.98		
36	A/C AUTO PARTS 814492/BACKUP ALARM, TRK #5	DA5130.4	54.49		
36	A/C AUTO PARTS 817790/LAMP	DA5130.4	2.04		
37	SN PARTNERS 11065633/FILTERS	DA5130.4	46.04		
37	SN PARTNERS 11064892/AIR FILTER x2	DA5130.4	68.33		
37	SN PARTNERS 11065567/RESISTOR	DA5130.4	136.33		
38	POWERPLAN 10966277/UCF, SWITCH	DA5130.4	79.45		
38	POWERPLAN 10970630/UCF, BLOWER MOTOR	DA5130.4	667.91		
39	Advance Auto Parts 6959502421242/SHOP PARTS	DA5130.4	4.13		
40	5TH WHEEL DIESEL INC 25-00619/PIGGYBACK KIT, TRUNNION CAP	DA5130.4	308.18		
41	UNIFIRST CORPORATION 11202017/WORK CLOTHING, FEB-MAR (4 WKS)	DA5140.4	342.14		

Total: 32,728.92

At The March 3rd Full Board/Organizational Meeting

We Had 40 Resolutions

We Had 16 Modifications to The Budget

We Had 11 Agreements/ Contracts to Be Signed

We Had Three Public Hearings That Were Passed as Resolutions

We Had a Resolution Proclaiming March 2025 as Women's History Month in St. Lawrence County with The Theme Of "Moving Forward Together!"

We Had a Resolution Proclaiming March 7, 2025 As "Five Hour Free (From Social Media) Friday" In St. Lawrence County

We Had a Resolution Opposing The New York Power Authority Proposed Rate Increase and Urging the Rejection of The Proposed Rule to Adjust Preference Power Rates

We Had a Resolution Opposing the Decision By New York State Department of Environmental Conservation to Discontinue the Walleye Restocking Program in The St. Lawrence River

We Had a Resolution Advocating for Reform and Increased Funding for The Code Blue Program Of New York State

We Had a Resolution We Had a Resolution Adopting Local Law B (No.\_) For the Year 2025, "Adopting A Local Law Superseding the Public Officers Law Section 3(1) As to The Residency of Certain Public Officers in St. Lawrence County"

We Had a Resolution Adopting Local Law C (No.\_) For the Year 2025, "A Local Law Establishing the Position of St. Lawrence County Director of Human Resources"

We Had a Resolution Setting a Date for A Public Hearing on Proposed Local Law D (No.\_) For the Year 2025, "Amending the Sanitary Code of The St. Lawrence County Public Health Department"

We Had a Resolution the St. Lawrence County Board of Legislators Requests the Enactment of Senate Bill No. S4567a And Assembly Bill No. A5021a To Extend the Authorization of St. Lawrence County to Impose an Additional One Percent of Sales and Compensating Use Taxes

We Had a Resolution in Support Of New York State Correction Officers and Urging New York State Governor Kathy Hochul to Immediately Address the Halt Act Legislation That Has Failed Correction Officers and The Safety of Corrections

We Had a Resolution Supporting Assembly Bill A.5890, "An Act to Amend the State Finance Law, The General Municipal Law, The Public Authorities Law and The Highway Law, In Relation to Awarding Contracts for The Purchase of Rock Salt or Sodium Chloride Mined or Hand Harvested in Canada"

If Anyone Has Any Questions, Please Feel Free to Reach Out to Me.

Rick

**STATEFINANCE        LAW, THE GENERAL MUNICIPAL LAW, THE  
PUBLIC AUTHORITIES LAW AND THE HIGHWAY LAW, IN RELATION  
TO AWARDING CONTRACTS FOR THE PURCHASE OF ROCK SALT OR  
SODIUM CHLORIDE MINED OR HAND HARVESTED IN CANADA”**

APPOINTMENTS:

a. **EMS Advisory Board (Terms to expire: 2-3-2027)**

- Christina Cool, Post Office Box 271, Parishville 13672; (315) 265-4205 (H); (315) 323-4255 (C); (315) 389-5731 (W); Email: [ccool@twc.com](mailto:ccool@twc.com)
- Peggy Truesdell, 107 Cold Spring Road, Lisbon 13658; (315) 323-5209 (C); (315) 769-4694 (W); Email: [peggy.truesdell@rochesterregional.org](mailto:peggy.truesdell@rochesterregional.org)

b. **Board of Health (Term to expire: 12/31/2030)**

- Dr. Andrew Williams, 5 Missouri Avenue, Potsdam 13676; (315) 854-2831 (W); Email: [awilliams@cpnorthandcountry.org](mailto:awilliams@cpnorthandcountry.org)

c. **SLC Trails Advisory Board**

Shawn Reed, 316 State Highway 131, Massena 13662; (315) 771-6043 (H); (315) 535-4152 (W); Email: [sreed690@aol.com](mailto:sreed690@aol.com) (Term to expire: 12/31/2027)

d. **St. Lawrence County Soil & Water Conservation District Board of Directors**

- Adam Cook, 49 Regan Road, Potsdam 13676; (315) 212-2569 (H); Email: [adamcook06@yahoo.com](mailto:adamcook06@yahoo.com) (Term to expire: 12/31/2027)

**ST. LAWRENCE COUNTY TREASURER  
COUNTY COURT HOUSE  
48 COURT STREET  
CANTON, NEW YORK 13617  
TELEPHONE 315 379 2234; FAX 315 386 5274**

Date: February 21, 2025

To: Chief Fiscal Officers of Municipal Units participating in the St. Lawrence County Pooled Workers' Compensation Fund.

From: Renee Cole, St. Lawrence County Treasurer *Renee*

**Re: Workers' Compensation Claims Liability, as of December 31, 2024**

To comply with Governmental Accounting Standards Board (GASB), Statement No. 10, entitled "Accounting and Financial Reporting for Risk Financing and Related Insurance Issues", this Office is providing participants of the St. Lawrence County Workers' Compensation Fund the amount of their December 31, 2024 claims liability for Workers' Compensation. This information will also be reported in the County's Annual Financial Reports and Audited Financial Statements.

The St. Lawrence County Workers' Compensation Fund is a municipal risk sharing pool that administers and insures workers' compensation claims for employees of all the participants. The total outstanding liability for the risk pool is \$17,200,000 as of December 31, 2024 (this represents a decrease of \$3,000,000 from 2023). The accumulated reserve for this liability is \$8,565,962.05 leaving a balance of net liability in the amount of \$8,634,037.95 (this is a decrease of \$2,928,681.28 from 2023).

Enclosed is a listing of participants in the risk pool and their respective share of the liability. This net liability should be accounted for in each participant's general long term debt account group (debit account W125, amounts to be provided for long term debt, and a credit to account W686, judgments and claims payable).

This information is reported annually; with a one year lag (2023 data is being given for 12/31/2024). The lag is necessitated by the need to compute the long term liabilities of the Fund and have it analyzed by an actuary and the County's Auditors.

Encl.

Cc: County Attorney, County Administrator, County Legislators

*Renee Cole, County Treasurer  
Deb Bridges, Deputy County Treasurer  
Vicki Stiles, Deputy County Treasurer*

## 2024 Workman's Compensation Liability

	% Percentage	Allocation of Liability	Allocation of Accumulated Reserve	Net Liability
<b>Total Pool</b>	100.00000%	17,200,000.00	\$ 8,565,962.05	\$ 8,634,037.95
<i>St. Lawrence County</i>	30.89068%	5,313,195.24	2,646,083.07	\$ 2,667,112.17
<i>City of Ogdensburg</i>	13.73409%	2,362,263.48	1,176,456.94	\$ 1,185,806.54
<i>Town of Brasher</i>	0.32228%	55,432.16	27,606.38	\$ 27,825.78
<i>Village of Canton</i>	5.15069%	885,918.68	441,206.15	\$ 444,712.53
<i>Village of Rensselaer Falls</i>	0.01643%	2,825.96	1,407.39	\$ 1,418.57
<i>Town of Canton</i>	0.89523%	153,979.56	76,685.06	\$ 77,294.50
<i>Town of Clare</i>	0.06846%	11,775.12	5,864.26	\$ 5,910.86
<i>Town of Clifton</i>	1.05414%	181,312.08	90,297.23	\$ 91,014.85
<i>Village of Richville</i>	0.00456%	784.32	390.61	\$ 393.71
<i>Town of Dekalb</i>	1.43772%	247,287.84	123,154.55	\$ 124,133.29
<i>Town of Depeyster</i>	0.10060%	17,303.20	8,617.36	\$ 8,685.84
<i>Town of Edwards</i>	1.19123%	204,891.56	102,040.31	\$ 102,851.25
<i>Town of Fine</i>	1.25578%	215,994.16	107,569.64	\$ 108,424.52
<i>Town of Fowler</i>	0.99395%	170,959.40	85,141.38	\$ 85,818.02
<i>Village of Gouverneur</i>	0.82491%	141,884.52	70,661.48	\$ 71,223.04
<i>Town of Gouverneur</i>	0.74021%	127,316.12	63,406.11	\$ 63,910.01
<i>Village of Hammond</i>	0.01569%	2,698.68	1,344.00	\$ 1,354.68
<i>Town of Hammond</i>	0.89961%	154,732.92	77,060.25	\$ 77,672.67
<i>Town of Hermon</i>	1.38237%	237,767.64	118,413.29	\$ 119,354.35
<i>Town of Hopkinton</i>	0.61059%	105,021.48	52,302.91	\$ 52,718.57
<i>Town of Lawrence</i>	0.19736%	33,945.92	16,905.78	\$ 17,040.14
<i>Town of Lisbon</i>	1.46713%	252,346.36	125,673.80	\$ 126,672.56
<i>Town of Louisville</i>	1.36538%	234,845.36	116,957.93	\$ 117,887.43
<i>Town of Macomb</i>	0.17750%	30,530.00	15,204.58	\$ 15,325.42
<i>Town of Madrid</i>	0.25516%	43,887.52	21,856.91	\$ 22,030.61
<i>Village of Massena</i>	3.38414%	582,072.08	289,884.15	\$ 292,187.93
<i>Town of Massena</i>	13.34094%	2,294,641.68	1,142,779.86	\$ 1,151,861.82
<i>Town of Morristown</i>	0.36037%	61,983.64	30,869.16	\$ 31,114.48
<i>Town of Norfolk</i>	0.81503%	140,185.16	69,815.16	\$ 70,370.00
<i>Village of Heuvelton</i>	0.12029%	20,689.88	10,304.00	\$ 10,385.88
<i>Town of Oswegatchie</i>	0.38256%	65,800.32	32,769.94	\$ 33,030.38
<i>Town of Parishville</i>	1.08955%	187,402.60	93,330.44	\$ 94,072.16
<i>Town of Pierrepont</i>	0.40684%	69,976.48	34,849.76	\$ 35,126.72
<i>Town of Pitcairn</i>	0.13657%	23,490.04	11,698.53	\$ 11,791.51
<i>Village of Norwood</i>	0.30748%	52,886.56	26,338.62	\$ 26,547.94
<i>Village of Potsdam</i>	2.48323%	427,115.56	212,712.54	\$ 214,403.02
<i>Town of Potsdam</i>	4.09169%	703,770.68	350,492.61	\$ 353,278.07
<i>Town of Rossie</i>	0.12218%	21,014.96	10,465.89	\$ 10,549.07
<i>Town of Russell</i>	0.25792%	44,362.24	22,093.33	\$ 22,268.91
<i>Town of Stockholm</i>	7.10951%	1,222,835.72	608,997.93	\$ 613,837.79
<i>Village of Waddington</i>	0.13289%	22,857.08	11,383.31	\$ 11,473.77
<i>Town of Waddington</i>	0.40707%	70,016.04	34,869.46	\$ 35,146.58
<b>Total</b>	100.00000%	17,200,000.00	8,565,962.05	\$ 8,634,037.95

## Town of Hopkinton/ Solar Dollar Credits/ Solar on Earth

1 message

Johnathon Murray <john.murray@solaronearth.com>

Thu, Mar 13, 2025 at 10:52 AM

To: supervisor@townofhopkinton.org

Cc: gscholia@nnymail.com, pullano@townofhopkinton.org, lyon@townofhopkinton.org, eakins@townofhopkinton.org, french@townofhopkinton.org, rust@townofhopkinton.org, "townclerk@townofhopkinton.org"  
<townclerk@townofhopkinton.org>

Good Morning Ms. Wood and Team,

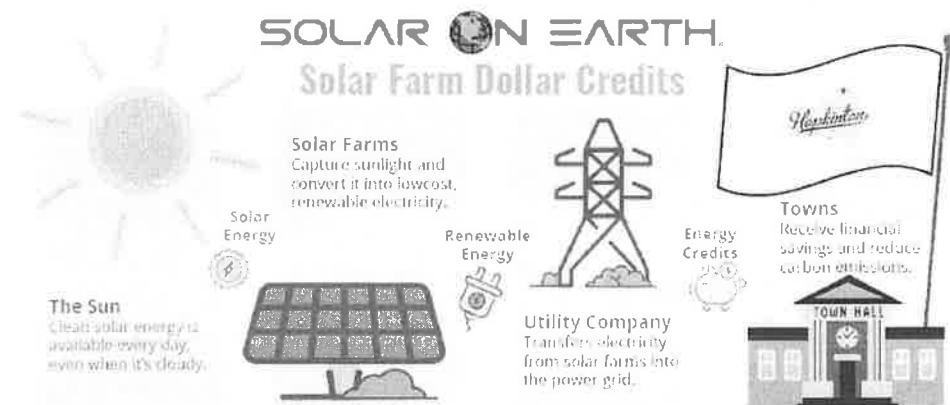
This is John with Solar on Earth reaching out regarding the NY State program "NY Sun".

We are turning on solar farms within the National Grid utility district. We take the dollar credits being produced on these projects and apply them directly to the town's National Grid bills. This would result in a 5-10% discount per meter. This does not change your energy supply and the savings go directly to the town's bottom line, without installing any solar on your property.

My colleague Scott can stop by for a formal meeting next week. He stops in for 10-15 minutes, explains the state program, and if you'd like to get the discount applied, he can help.

Will you be at the office next week?

All the best,



**John Murray**  
Community Solar Specialist

 518-615-3172

 [www.solaronearth.com](http://www.solaronearth.com)

 [John.Murray@solaronearth.com](mailto:John.Murray@solaronearth.com)

**SOLAR ON EARTH**

 35 Nagog Park Suite 315 Acton, MA 01720

# TOWN OF HOPKINTON

## ASSESSORS REPORT FOR February 2025

- For February 2025, the SLCAA held their monthly meeting. Topics that were discussed are as follows:

Election results for the SLCAA  
SLCAA membership dues were mailed out  
Divided assessments deadline of 3/3/25  
Ag Land values are in  
All exemptions are updated in the tax roll.

- The LOA is final at 67% Eq Rate for 2026 roll book.
- SLCRP handed out the list of chargebacks for each town. Hopkinton has a total of \$9,805.70 billed to us. That includes labor for assessment rolls, processing, printing, paper and binders for the tax roll. Sales and data collection assistance and state RPS charge.
- I have inspected Building permits, new construction, demolition and property transfers and they have been installed on computer files and in the roll book along with sending the information to RP office through replication.
- I brought in the roll book to the RPO to be keyed for the 2026 book. I will pick it up to correct any errors and then return it for final keying. It has to be in by 4/1/25.

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February 24, 2025

Susan Wood, Town Supervisor  
Town of Hopkinton  
7 Church Street  
Hopkinton, New York 12965



Dear Ms. Wood,

I appreciate the opportunity to provide RealView Appraisers' services for Hopkinton's Reassessment Project. Enclosed is the professional services agreement outlining the scope, fees, and terms of our engagement.

This agreement ensures a clear understanding of our mutual responsibilities and expectations. Please review the document carefully, and if you have any questions or require modifications, feel free to reach out to me.

We have been in discussion with John Kelly (SDG, Schneider Geospatial). He will be attending the conference in Albany this week, and will be looking to connect with Allen Fukes and also Bruce Green from St. Lawrence County, if they are attending.

To proceed, kindly sign and return the original agreement at your earliest convenience, and keep a copy for yourself. Once received we will begin work promptly and keep you informed throughout the process.

Thank you for your trust in RealView Appraisers, LLC. I look forward to working with you, Allen, and the town and county on this project.

Sincerely,

A handwritten signature in black ink that reads "Susan L. DeBleck". The signature is fluid and cursive, with a large, stylized "D" at the beginning.

Susan L. DeBleck  
RealView Appraisers, LLC  
Owner/Appraiser

**LOCAL LAW NO. 1 FOR THE YEAR 2025  
TOWN OF HOPKINTON, NEW YORK**

**BE IT HEREBY ENACTED** by the Town Board of the Town of Hopkinton, New York, as follows:

This Local Law No. 1 of 2025 entitled "To repeal Local Law #1 of 2022 establishing the Residency Requirements for the appointed offices of Code Enforcement Officer, Assessor, Dog Control Officer, Deputy Dog Control Officer, and deputy Highway Superintendent for the Town of Hopkinton, New York is hereby adopted to read in its entirety as follows:

- **Section I:** A local law to repeal Local Law One (1) of 2022 entitles "To establish the Residency Requirements for the appointed offices of Code Enforcement Officer, Assessor, Dog Control Officer, Deputy Dog Control Officer, and Deputy Highway Superintendent for the Town of Hopkinton, New York.
- **Section II:** Effective Date: This local law shall take effect upon filing with the Secretary of State.

**LOCAL LAW NO. 2 FOR THE YEAR 2025**  
**TOWN OF HOPKINTON, NEW YORK**

**BE IT HEREBY ENACTED** by the Town Board of the Town of Hopkinton, New York, as follows:

This Local Law No. 2 of 2025 entitled "To establish the Residency Requirements for the appointed offices of Code Enforcement Officer, Assessor, Dog Control Officer, Deputy Dog Control Officer, Deputy Highway Superintendent and Library Aide for the Town of Hopkinton, New York is hereby adopted to read in its entirety as follows:

- **Section I:** A local law to establish the residency requirements for the appointed offices of Code Enforcement Officer, Assessor, Dog Control Officer, Deputy Dog Control Officer, Deputy Highway Superintendent and Library Aide for the Town of Hopkinton, New York.
- **Section II:** Authority: This local law is adopted pursuant to Municipal Home Rule Law §10(1)(ii)(a)(1) that grants to local governments the authority to enact local law regarding the qualifications of local appointive officers.
- **Section III:** Supersession: This local law shall supersede Town Law, §23(1) in its application to the appointed positions of Code Enforcement Officer, Assessor, Dog Control Officer, Deputy Dog Control Officer, Deputy Highway Superintendent and Library Aide for the Town of Hopkinton, New York.
- **Section IV:** Residency requirements for certain appointive officers in the Town of Hopkinton, New York; The persons holding the positions of Code Enforcement Officer, Assessor, Dog Control Officer, Deputy Dog Control Officer, Deputy Highway Superintendent, and Library Aide in the Town of Hopkinton, New York need not be residents nor electors of the Town of Hopkinton, New York, provided, however, that such persons shall reside within St. Lawrence County, New York or any county adjoining St. Lawrence County, New York within the State of New York.
- **Section V:** Inconsistency: All other local laws and ordinances of the Town of Hopkinton that are inconsistent with the provisions of this local law are hereby repealed; provided however that such repeal shall only be to the extent of such inconsistency and in all other respects this local law shall be in addition to such

other local laws or ordinances regulating and governing the subject matter covered by this local law.

- **Section VI: Savings Clause:** If any clause, sentence, paragraph, word, section or part of this local law shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, , such judgment shall not affect, impair or invalidate the remainder, thereof, but shall be confined in its operation of the clause, sentence, paragraph, worked section or part thereof directly involved in the controversy in which such judgment shall have been rendered.
- **Section VII: Effective Date:** This local law shall take effect when filed with the Secretary of State.

RESOLUTION NO. \_\_\_\_\_

OF THE \_\_\_\_\_ OF \_\_\_\_\_

**HOLDING HARMLESS THE COUNTY OF ST. LAWRENCE  
FOR PROVIDING SERVICE FOR 2025**

By \_\_\_\_\_ Board, \_\_\_\_\_ of \_\_\_\_\_

**WHEREAS**, the \_\_\_\_\_ of \_\_\_\_\_ is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting, and other routine maintenance activities to the Town, and

**WHEREAS**, both the \_\_\_\_\_ of \_\_\_\_\_ and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

**WHEREAS**, in this joint cooperative endeavor the \_\_\_\_\_ of \_\_\_\_\_ and the County of St. Lawrence desires to be reimbursed for their expenditures, and

**WHEREAS**, the \_\_\_\_\_ is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

**NOW, THEREFORE, BE IT RESOLVED** that to the fullest extent permitted by law, the \_\_\_\_\_ of \_\_\_\_\_ will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent or intentional acts and/or omissions of the \_\_\_\_\_ of \_\_\_\_\_ or any of its directors, officers, employees, contractors, representatives, or agents.

**BE IT FURTHER RESOLVED** that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance

On an "Occurrence" basis, with the following limits:

\$1,000,000 Each Occurrence

\$3,000,000 General Aggregate

\$1,000,000 Products Aggregate

\$1,000,000 Personal Injury

\$ 50,000 Fire Damage Legal Liability

\$ 5,000 Medical Payment Expense

**BE IT FURTHER RESOLVED**, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

By: \_\_\_\_\_

Date: \_\_\_\_\_

## AGREEMENT TO SPEND TOWN HIGHWAY FUNDS

TOWN OF Hopkinton

COUNTY OF ST. LAWRENCE

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected for the repair and improvement of highways, and received from the state for the repair and improvements of highways, shall be expended as follows:

488762

1. GENERAL REPAIRS. The sum of \$ 488762 may be expended for general repairs upon 60 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. IMPROVEMENTS. The following sums shall be set aside to be expended for the improvement of town highways:

(a) On the road commencing at Jake Ozona Rd. and leading to 400,000, a distance of 24 miles there shall be expended not over the sum of \$ 400,000 Type 6  
 Thickness 3 Width of traveled surface 18 Subbase Gravel/Black-top

(b) On the road commencing at Projects as Needed and leading to 5888762, a distance of 1 miles there shall be expended not over the sum of \$ 5888762 Type 6  
 Width of traveled surface 18 Thickness 3  
 Subbase Gravel/Black-top

(c) On the road commencing at   and leading to  , a distance of   miles there shall be expended not over the sum of \$   Type    
 Width of traveled surface   Thickness    
 Subbase

No moneys set aside for such improvements shall be expended, nor shall any work be undertaken on such improvements, until approved by the majority of Town Board.

This agreement shall take effect when it is filed with the County Superintendent of Highways.

Executed in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Supervisor**

### Council Member

Superintendent

Revenue  
CHIPS  
Town Tax

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office.  
COPIES DO NOT HAVE TO BE FILED IN ALBANY

TOWN OF HOPKINTON  
HIGHWAY DEPARTMENT  
HOPKINTON, NY 12965

SNOW AND ICE ROAD MAINTENANCE POLICY

**Section 1. Purpose:** The purpose of this document is to establish the Town's Law and level of service with respect to the clearing of snow, ice and maintenance of the road system during the winter months. This Law and level of service are to be implemented within the amount of money budgeted for this service, as contained in the Highway budget approved by the Town Board, Town of Hopkinton.

**Section 2. Level of Service:** Clearance of snow, ice or maintenance of the Town road system during the winter months is primarily for the benefit of the local residents of the Town. Each storm has individual characteristics and must be dealt with accordingly. The portion of the roadway improved for travel will have upon it snow and ice in a compacted condition. These conditions may be continuous, or may be more concentrated on hills, in the valleys, on curves and/or intersections. The Town's existing snow removal equipment and personnel shall be utilized for this purpose. Snow cleared from that part of the roadway improved for travel shall be placed on or in the adjacent shoulder, ditch or right-of-way. Snow can be expected to accumulate adjacent to the traveled portion to be the extent that a motorist's sight distance to both the right and the left may be greatly reduced or impaired. The snow removed from the intersections shall be piled in its corners in piles of unequal height. The line of sight, sight distance or visibility of motorist approaching these intersections may be greatly reduced or impaired, as in agreement with NYS Law. The Town shall not be responsible for snow pushed or otherwise placed on the roadway or shoulder by -others. Motorists will be advised to drive their vehicles during these conditions with additional caution and watchfulness, especially with respect to the surface of the roadway and reduced or impaired visibility. They are additionally advised to reduce their speed to be reasonable and prudent depending on road conditions.

During these conditions, no additional warning or regulatory signs shall be placed which warn of sight distances, visibility at intersections, road blockages, one lane conditions, or that the surface is slick or slippery, or what the reasonable and prudent speed should be.

**Section 3. Sequence of Service:** In the implementation of snow and ice removal, and other maintenance of the Town road system during the winter months, the Superintendent of Highways shall select the actual sequence of roads to be cleared.

Any contracts with other government's will be carried out as per contract agreements.

The Town shall not clear snow from private drives. Normal snow removal operations may result in snow being deposited in private drives. Snow from private drives shall not be placed on the roadways or shoulders.

There is no time limit after a snowstorm in which any of the above sequences, of clearance, on paved or unpaved roads, shall take place.

**Dead End Roads:** In accordance with NYS Law, The Highway Superintendent has the authority to ensure that a turnaround is available on each deadend road within the Town of Hopkinton. Also, the Highway

Superintendent has the authority to deposit snow where needed for safety reasons. Deadend Roads must be kept free of obstructions.

Private Roads: During Emergency or unsafe conditions, as determined by the Highway Superintendent, sanding, salting, and plowing may be done by the Town of Hopkinton.

**Section 4. Mailboxes:** The Town is unable to replace or repair mailboxes damaged or destroyed during ice or snow removal operations. The Highway Superintendent and the State have a duty to keep the highway available for public use. Snow removal and snow storage are an incident of that use.

"The highways of the state are made for and devoted to public travel, and the whole public have the right to their use in their entirety and when obstructions to public are found within their bounds, the commissioners of highways are clothed with power to remove them without waiting for the slow process of law, even though travel be not absolutely and entirely prevented" (VAN WYCK v LENT, 33 HUN 301. When the necessity of keeping the highway open conflicts with the individual's receipt of the mail the latter must stand aside. The owner might even be compelled to remove the box under Highway Law #319.

#### **Section 5. Emergency Conditions.**

- A. The Superintendent of Highways and/or the Town Board of Hopkinton may suspend the level of service or sequence of service during "Emergency" conditions. An "Emergency" condition shall be considered as one where a loss of life is probable, where a serious injury has occurred, or where extensive loss of property is imminent.
- B. Plowing, sanding, salting or placing of other abrasives upon the roadways that are slick, slippery and dangerous as determined by the Highway Superintendent.

c. In the case of a State of Emergency being declared, the Highway Superintendent will follow the direction of the current Emergency Disaster Recovery Plan of the Town of Hopkinton.

This law was adopted by the Hopkinton Town Board on \_\_\_\_\_.

**ASSESSOR, TOWN OF HOPKINTON**

**POSITION ANNOUNCEMENT**

**EFFECTIVE 2025**

The Town of Hopkinton is seeking a highly-skilled and experienced assessor. The Assessor will be responsible for evaluating the knowledge, skills and competencies of individuals and creating assessment reports. The candidate must be able to conduct field work, research and evaluate property values for taxation purposes on residential, commercial and industrial properties.

**Responsibilities:**

- Conduct physical inspections of properties to note any changes that may affect property value
- Analyze market data, sales transactions, property improvements and property characteristics to arrive at a fair assessment of value
- Use computer-assisted systems to prepare property assessments
- Prepare written reports on property assessments, providing thorough explanation and justification for the assessment
- Meet with property owners to address concerns and disputes over property assessments
- Stay updated with local zoning, economic, social and environmental conditions that may affect property values
- Provide evidence in court cases related to contested property assessments
- Attend workshops, seminars and conferences to maintain knowledge of current regulations

**Qualifications:**

- Proven experience as an Assessor or similar role in the relevant field
- Strong knowledge of assessment methodologies and industry standards
- Excellent data collection and analysis skills
- Strong verbal and written communication skills
- Ability to provide constructive feedback
- Attention to detail and problem-solving skills

Please submit your resume and a cover letter outlining your qualifications and experience to Susan Wood, Supervisor, at [supervisor@townofhopkinton.org](mailto:supervisor@townofhopkinton.org) or mail to 7 Church Street, Hopkinton, NY 12965. The Town of Hopkinton is an equal opportunity employer.